

PRESIDENT'S MESSAGE- Tom Page, AAS, CVT wyoocvt@gmail.com

Did anyone see spring? It seems like we went straight into summer. I hope you get to do some fun in the sun over the next few months.

Remember we have a monthly meeting online via ZOOM on Sunday, June 3rd at 7pm. All Association Members are welcome to attend. Your Meeting Room ID will be emailed to you by Nanette or you can contact her directly at n_w_smith_24@outlook.com or 719-464-7466 (text). The ZOOM address is <https://zoom.us/> and click on JOIN MEETING in the upper right corner then enter the meeting room ID number and your name. "See" you there.

The board members have been working on different projects. We are looking at a laptop computer to be used by the Membership/Certification person for the purpose of maintaining information and communication.

Congratulations to all of the 2018 Graduates from Eastern Wyoming College as well as all of the Distance Learning VT Programs this spring. The Board Members wish you success in your career. Now is the time to get active in your field, not only as a VT (don't forget to get your credentials through WyVTA), but as an integral part of movers and shakers in your career field!

Monthly Membership Meetings are now Via ZOOM at <https://zoom.us/> at 7pm

Meeting login ID's are set up each month so, for now, if you'd like to attend the meeting:

1. AHEAD of the scheduled meeting date, go to <https://zoom.us/test> to test your device's ability to access & view ZOOM (PC/MAC, Android/iPhone, and tablet).
***You just need to do this once per device.
2. **Email Nanette Walker Smith (n_w_smith_24@outlook.com)** if you don't receive the **email notification** containing the Meeting Room ID information **sent approximately 2-4 days prior to the meeting.** You can
 - a. click on the links in the email to access the meeting, or
 - b. enter the meeting ID number by going to <https://zoom.us/>, click "Join a Meeting" and enter the ID on the next meeting date/time:

NEXT MEETING is June 3 @ 7pm MT

Plan ahead for this upcoming ZOOM meetings:

July 8 @ 7pm Mountain Time

August 5 @ 7pm Mountain Time

September 9 @ 7pm Mountain Time

MEMBERSHIP/CERTIFICATION-Deana Baker, CVT bouteloua_gracilis@yahoo.com

2018 Membership: <http://wyvta.org/sites/site-5071/documents/WyVTAMembershipApplication2018-biennial.pdf>

2018 Certification: <http://wyvta.org/sites/site-5071/documents/WyVTA%20%20Certification%20%20Application2018-2019.pdf>

Any questions RE: membership or credential, please email me!

Deana Baker – WyVTA Secretary

2633 Bighorn Ave

Cody, WY 82414

bouteloua_gracilis@yahoo.com

TREASURER'S REPORT-Aaron Tippit aaron.bestfriends@gmail.com

March 1, 2018	Beginning balance	\$15,074.91
Income		
Membership dues		\$ 790.00
Expenses		
USPS stamps		\$ 10.00
Roxane Rocks AVMA/NAVTA hotel reimb.		\$ 510.66
March 31, 2018	Closing balance	\$ 15,344.25
April 1, 2018	Beginning balance	\$ 15,344.25
Income		
Membership dues		\$ 150.00
Expenses		
No expenses received		\$ 0.00
April 30, 2018	Closing balance	\$ 15,494.25

***April 2018 will be voted on at the June 3 Meeting*

CE FALL SEMINAR

Saturday, September 15; 8am-5pm

- Marlane Hicks, CVT mar_hicks@yahoo.com

The Fall CE Program is ready for your review! We are moving the program this year to Eastern Wyoming College's Veterinary Technology Program in Torrington, Wyoming for some great reasons:

- *New Veterinary Technology Program Building
- *Dr. Ed Bittner will be one of our speakers (Immunology)
- *Dr. Kim Pattullo from Phoenix Lab in Washington State (Cytology)

*Use of the microscope lab for our wet lab portion!

Lodging:

We've secured a bank of rooms at America's Best Value Inn for @\$85 plus tax per night in Torrington. We'll have lunch catered in. We'll have an early bird registration for Association members and non-members, so take advantage and get registered early – due to lab space we'll need to have numbers early to ensure wet lab supplies are all in order!

The fall class of 2018 will be on site to welcome us to their new facility and we hope to have a full tour scheduled soon.

Travel Info:

Flights: (United Airlines) into Scottsbluff (airport code BFF) are pretty reasonable if you book early – 35 mile drive to EWC. Other options: Cheyenne, WY (airport code CYS) – 103 miles to EWC; and Denver (DEN) – 189 miles to EWC.

Drive time:

Casper <> EWC – @150 miles each way

Cody, Jackson Hole, or Evanston <> EWC @ 425 miles each way

Registration information will be coming via separate email very soon. Please watch for it and pass them on!

YOUR CALLING?- Nanette Walker Smith, MEd, RVT, CVT, LVT
n_w_smith_24@outlook.com

It's not too early to start thinking about your next endeavor for your profession! A job change, well, how about a job addition? What looks better on your resume than involvement in your profession? So you are a great tech, manager, or assistant... Do you want to further your professional career by showcasing your organizational skills? How about your ability to reach the public and your colleagues and the importance of veterinary medicine,

credentialing, continual education for everyone in the profession, and more? Or are you really good at planning events or keeping records, or would you like to take stab at writing for your association newsletter?

We have lots of volunteer opportunities to get your feet wet in our almost 20 year old Association! **ALL 2019 BOARD POSITIONS are eligible for nomination (self or nominate another member).** See www.wyvta.org > About Us > Constitution and Bylaws – see Article IV for Officer Eligibility information and the roles available. **PLEASE NOTE:** The 2017 version will be updated on the website soon which added Membership/Certification as a Board Position.

New Board positions will be elected at our Annual Meeting during the luncheon at the Fall CE meeting in Torrington, September 15, 2018. The 2019 Board will transition in training through the end of 2018 and effectively take their positions effective January 1, 2019 for the calendar year.

MINUTES

Wyoming Veterinary Technician Association Meeting; April 8, 2018
Call to order: 7:08pm MT

Tom Page: I call this meeting to order. (On the agenda) The president post is just review. Please make any comment at this time.

Melanie Beardsley: Has Nanette sent a letter so some of the vendors?

Nanette Walker Smith: No, the sponsor letter is not done. There has been no input from the board and I do not have details from Marlane to complete it. As soon as I can fill in all the blanks I can get the sponsor letter done, but right now it's too incomplete to send out. Tom's talking about people he had connections with last year and still does - on the line if you will.

Also, Cristi Semmeler (EWC instructor) requested that I change her email to the school one so she knows about ZOOM meetings

Tom Page: I would like to move to the Treasurer report

Nanette Walker Smith: First thing on Treasurer Report is voting to approve Jan/Feb report posted in the March newsletter; I so move.

Cambria Harmon: second

Tom Page: Motion to approve Jan/Feb report posted in the March newsletter passes unanimously.

Nanette Walker Smith: Treasurer Report for March - needs to be approved as shown (in the meeting – will be printed in the May newsletter).

Melanie Beardsley: I motion we approve the March treasurer's report as presented this evening.

Marlane Hicks: I second

Tom Page: March Treasurer's Report passes unanimously.

Nanette Walker Smith: I also sent Aaron a bill for the priority mailers for the CBs for reimbursement request \$40.20

Melanie Beardsley: So that bill will likely show up next month?

Nanette Walker Smith: No needs to be approved to pay first.

Tom Page: We need a motion to reimburse Nanette for her expenses.

Melanie Beardsley: I motion we reimburse Nanette for the CB mailers.

Marlane Hicks: I second

Tom Page: Motion to reimburse Nanette for the CB mailers passes unanimously.

Tom Page: Are there any questions or comments for the VP and/or CE planning for Marlane?

Nanette Walker Smith: Marlane - did you check on lodging available in Torrington and the dates Dr. Kim is available?

Marlane Hicks: I have not. Dr. Kim is available the weekend of the 15th of September.

Nanette Walker Smith: We need to be absolutely sure we can block rooms for attendees.

Marlane Hicks: I was not sure if we want to move the CE to Torrington. If Torrington is what we are looking at then I will see about booking the rooms.

Nanette Walker Smith: You need to do this simultaneously to see if there are rooms available for that date/s because if you sign CTEC papers and we have no hotel space we could have a problem.

Melanie Beardsley: I think Torrington has its pros and cons. If we could get our CE approved for Neb and Colorado techs, it would be close for them.

Nanette Walker Smith: No contracts are needed, just inquiries.

Cambria Harmon: Wouldn't we need to make sure rooms are available during the dates?

Tom Page: There are two motels in Torrington a Super 8 and a Holiday Inn Express Right?

Nanette Walker Smith: Closest otherwise to Torrington is Scottsbluff I believe and that's a good 40 min drive.

Marlane Hicks: If we are going to hold the CE in Torrington I will make sure we are going to have rooms available for the attendees.

Melanie Beardsley: So, I guess, if we can get a place and rooms blocked off...the question is "Is there anyone majorly opposed to looking into Torrington hosting?"

Tom Page: I am ok with Torrington

Melanie Beardsley: It's not as centrally located, but could more easily pull attendees other states.

Nanette Walker Smith: I don't have a problem. I think the big sell is going to be using the labs for microscopes. That will be HUGE. If we can really promote the new CTEC building, get the students gung ho about having the association there, AND include a tour that would be ideal. It's all a matter of marketing.

Cambria Harmon: I'm not opposed, but I won't be able to attend this year sadly. I think it would be a plus for the students to see what the Association offers too

Melanie Beardsley: We wouldn't have to pay Dr. Bittner for travel, either.

Tom Page: The tour idea would be a great way to get current members to see the school and it might open employment for students at a later date.

Marlane Hicks: I hope to work with Dr. Bittner with this. He is very excited to help with this

Melanie Beardsley: So plan is...look into facility/motel/etc. and book in Torrington if it works out. If not, we will find a place in Casper?

Marlane Hicks: Yes that is the plan. I will be contacting Dr. Kim and Dr. Bittner early this week to get more information and conformation on the date. But I think we should go for Torrington.

Nanette Walker Smith: I say go for it!

Cambria Harmon: I agree

Tom Page: I agree with go for it.

Tom Page: Nanette did you have anything else for Secretary

Nanette Walker Smith: Constitution and Bylaws got stuck with Kati's move so mailings are delayed. They should be in Deana's and Jackie's hands now or on their way to Tom. Once they get to Tom - he has 3 people to get signatures from in Casper area then they come back to me and we can get it posted to the website as done. I'll then send out signed copies to the board members to PUT IN YOUR BOARD MEMBER FOLDER/NOTEBOOK.

Melanie Beardsley: I don't really have anything on the NAVTA front. I did some logo work this afternoon. I'm hoping to get a couple put together and e-mail them out for the board to pick a favorite

Marlane Hicks: I have a friend working on the logo as well.

Melanie Beardsley: I just wanted to bring up this notebook that Nanette mentioned. I have never seen one and what I understand neither you nor Marlane have either. Is this something we are supposed to have? Is it supposed to be a physical binder, a jump drive, etc.?

Nanette Walker Smith: So each officer was given a notebook full of the documents that should be passed officer to officer when positions change hands a few years ago. This included a soft copy of the CBs, hard copies of the signed ones, and a few other items pertaining to each officer's duties.

Tom Page: right. I have a few things that I received, and more that I have kept.

Melanie Beardsley: OK. I've heard about it. I did get a box Carol Larson when I was VP, but it didn't have anything like that in it.

Nanette Walker Smith: I put these together during the resubmission of the association for the nonprofit status because there was so much missing we had to pull a ton of it from all over the place. Everyone (board) got a green (I think it was) 1" notebook with WyVTA stuff in it. Plus others had more items like treasurer, membership/cert, etc. I hand delivered them to the Annual Meeting the last time I did them, but I don't need to this time... I just need to try to remember what they had in them since no one has one to refer to.

Marlane Hicks: So who has these?

Nanette Walker Smith: So it seems we need to rebuild these as I've asked and repeatedly been told 'I never got it' or I don't have it - meaning - it got misplaced.

Melanie Beardsley: That doesn't sound at all familiar to me. Sorry, Nanette.

:(
Nanette Walker Smith: SO - I have a majority of the important documents on file and in my safe for safe keeping so we don't ever have to go through this again. It took me over a year just to do the nonprofit portion. I can try to recreate these and we can do this again.

Melanie Beardsley: I could ask Carol if she knows anything about it. Maybe it is sitting somewhere on a book shelf in her house...

Tom Page: I think that with this group we can try to rebuild them if that is where we are.

Marlane Hicks: I am willing to work on the stuff for the vice president
Melanie Beardsley: Or at least have you and the President have a master copy. Though, I think it would be good for each position to know what they are doing.

Nanette Walker Smith: And really Marlane - that's what they should be - a basic starting point with the essentials and then continued items important to that office. And, yes, we had a couple of folks that abdicated that stuff just poofed into pieces - fortunately we've gotten the majority of it and the important stuff, but all the notebooks for some reason have vanished.

Melanie Beardsley: Could these "folders" be digital? Would that make it easier? Or do we need the paper copies for legal purposes.

Tom Page: I was wondering about that to Mel. Drop box??

Nanette Walker Smith: Soft copies included in the notebooks don't exist anymore - I keep hard copies of everything - that's what we had to go back to (signatures had to be original for the IRS for example). I agree we should have both. But this is also why I email stuff and it gets e-filed. I'll put it on my to do list and see what I can pull now that I have all my 'stuff' back under one roof including my safes.

Tom Page: If luck is on our side. I will bring the Signed CB's down with me next weekend.

Nanette Walker Smith: That would be AWESOME.

Nanette Walker Smith: Membership - I haven't heard back Deana yet, but we are cutting out the non-renewals effective March 31. So not sure where that will put us at on numbers, although with treasurer's report it still looks like those numbers are coming in.

Tom Page: I remember Deana saying something like 80 members.

Nanette Walker Smith: Roxane and I had a long chat about Facebook and posting. We have folks 'posting' without asking and people asking before posting, and we have more than just Roxane and I handling FB which is an issue (no one knows who's handled what). SO we need to develop a protocol for all of this. This is in progress and we are not publishing anything or posting anything unless we check with each other at this time.

Melanie Beardsley: I know we can set the privacy so no one "the outside" can post. That might help.

Tom Page: FB control is a great idea. We don't want the wrong message going out.

Cambria Harmon: Wouldn't it be better to have only 1-2 people in charge of posting? I know it's harder with being all over the state, but that would limit what was posted

Tom Page: Administrators.--Nanette and Roxane

Marlane Hicks: I agree, and if we wanted something posted to FB then we contact them and ask them to post?

Nanette Walker Smith: Agreed Melanie. We had a blog get posted by a site member, but not a member of the association. We had a person who wrote an article about how to care for your post op surgery dog - no author no credentials (worked with 'others' on it) and it led strait to a Redfin real estate website and at least she asked before posting it, but I said no. We have tons of this available to us and because of our credentials are really strict about where our literature comes from yada yada. Job posts are a little easier - verify the job/clinic/person posting. Roxane and I have pages managers that ping us as soon as someone likes or posts to the page and will also reach out to us with a message if they ask. But agreed, that if we want to lock it down a bit we should/can look into it. Devise a statement to go with it. That's kind of where we are at right now.

Tom Page: Great. (All agreed)

Nanette Walker Smith: k. I'll get with Roxane again and update. She's working on the verbiage draft

Melanie Beardsley: Then I motion we adjourn

Nanette Walker Smith: Second

Tom Page: Thank you everyone for attending tonight. Motion to adjourn passes.

Meeting closed at 8:18pm MT.

WyVTA Meeting Sunday, May 6, 2018

Tom Page: I call this meeting to order at 7:01pm MT

Aaron will not be here and Treasurer reports as follows: Dep \$150.00 with a check payout of \$510.66.

Nanette Walker Smith: I'll email for the report as we'll need that for the newsletter this month. We can't vote if we don't have a little detail

Roxane Rocks: Facebook Update: I continue to struggle with topics to post to Facebook. Rebecca Rose sends links to articles thru her consulting business, but I will be asking the EB for input in the coming days. I do still have some discussion on job postings we will allow, but I have not composed that email.

Nanette Walker Smith: These are items we discussed in general at last meeting - people that are posting without asking first, just because they are 'liked' to our page.

Roxane Rocks: Nanette, I do need to brainstorm with you. I also need help with Facebook ad how to more closely monitor it.

Deana Baker: I have posted some help wanted ads

Nanette Walker Smith: With one help wanted one we were working on that to correct grammar etc. before you posted Deana. I had it in the newsletter so there were multiple people corresponding with the posting request person (4 of us) She was really confused as a result. There aren't many postings, but Rebecca puts one up every couple of weeks. We need to have protocols.

Worked out ok thankfully, but we realize we have 150+ liked to our page, but less than 100 members... so who has authority to post - do we want to regulate, etc. Had some other folks ask about putting up/linking to stuff that was 'help' docs that just led to non-veterinary websites that a person decided to write because of personal pet issue and supposedly had help. No reference as to what help was received... fortunately she asked, I fielded and said no until our protocols were set.

Roxane Rocks: Got it. I will have a proposal for the board to vote on by next meeting. I have moved this task to the top of my priority list.

Tom Page: If anyone else has anything to add for FB please send them an email

Nanette Walker Smith: Yes, please send to Roxane and me ASAP.

Deana Baker: I have been kind of slow in processing because I have been busy

Nanette Walker Smith: Deana - I need to know who's left on the list - March 31 was the cut off for non-renewals. Next newsletter emails out mid May.

Holler if you need help/anything I can help you with

Deana Baker: I am still getting some renewals. I did have some one email me regarding being credentialed. [BOARD DISCUSSION RE INQUIRY]

Tom Page: Deana how may Active CVT's do we have in membership?

Deana Baker: we have 104 many are Utah. We credential a lot of techs in Utah because they don't have an association

Tom Page: We need to talk about a Membership computer. This would be used for the Membership person to maintain everything. Need to start a discussion of Software requirements to build an estimate for the board to vote on. Can anyone add any addition thoughts to what would be needed for software?

Roxane Rocks: Other than MS Office?

Tom Page: Microsoft office---Excel, Word, Power point, Windows 10

Deana Baker: I would like to have a way that people can pay online.

Nanette Walker Smith: Agreed Deana - need to incorporate the fees associated with that (i.e. PayPal) for those that choose to pay online). Benefit to pay online is ability to run a report. Software - need to review a useable online version to not have one go out of date to compare to standard programs available. Hardware - MUST have back up drive external (sorry not a believer in cloud as safe keeping of personal information)

Tom Page: Agreed Nanette. MS office has office 365 that is always up to date, but is a monthly or yearly fee.

Nanette Walker Smith: Yes Tom and that will be the issue with any device we purchase.

Roxane Rocks: So are we considering a virtual desktop program, or just buying a laptop?

Tom Page: Buying a laptop

Nanette Walker Smith: Looking at both - want to have ability to compare. If all online, could use personal computers to log into system to update, but need to explore those issues as well.

Roxane Rocks: I have been pricing out laptops recently, and you can get a fairly powerful one that is expandable for less than \$500. So how about I send you an email after the meeting to show you what I found recently?

Cambria Harmon: The Microsoft office 360 is a monthly subscription. I have it for like 11 dollars a month and you always have an updated version of excel and word

Tom Page: Can you work off line with that Cambria

Cambria Harmon: As far as I know you can. I've used it at work when I wasn't connected to Wi-Fi

Tom Page: If everyone can email me your thoughts on this matter we will review and get back to the board.

Nanette Walker Smith: Sponsor letter is done and I can tailor it to each person if you have vendors you are really comfortable with - CHECK with Marlane first so we aren't doubling up on sponsors. We need to get on this ASAP. Marlane needs to fill in details here - Marlane you can dovetail with this if you'd like. So as you all can see we took the one Tom created last year and updated it so it has a little personal pull to the vendor, but covers the Fall CE as well as the other things we do to benefit the members; shows them ways

that their contributions can help the association. The red areas are things you would update/change to be specific to your vendor and with your information. Marlane Hicks: The one thing I see that we need to change is the scholarship information.

Nanette Walker Smith: Exactly Marlane - and I have that further down in my part of the secretary report.

Nanette Walker Smith: So next is the website overhaul... eVetSites is in progress of doing the internal updates to make our website mobile friendly and such. We have under our contract, up to 20 emails we can utilize that would relieve us of using personal emails all over the place.... aka President@wyvta.org, VicePresident@wyvta.org, Membership@wyvta.org, etc. What I need to know is which ones you want to have - I can send this out via email for reply to save time. This way when we change positions, all we do is change whose email these wyvta.org emails forward to and we don't lose things anymore.

Deana Baker: Do you have to go to the website to see the messages?

Nanette Walker Smith: No you would not - they would forward to your email or you can create an email box for those emails using your email program. EVetSites will assist with this.

Cambria Harmon: Could you keep a copy in a folder in each of the emails that get set up?

Nanette Walker Smith: I believe so Cambria.

Cristi Semmler: There is also Google Docs now: Online integrated platform that everyone can work on; a single space to store, but it does require a gmail account though

Tom Page: If there ever becomes an investigation this would be what we would want to have. Not our own email trails.

Nanette Walker Smith: Constitution and Bylaws are done, in my hands, but on hold as I start working on putting new notebooks together. I have to start completely from scratch as to what was in those notebooks (the cover letter of instructions) so this will take me some time. Yes there will be hard copies, soft copies. Soft copies disappear just as readily as hard copies do.

Nanette Walker Smith: NEWSLETTER ITEMS DUE ASAP - goal is send out by May 18

Nanette Walker Smith: Scholarship - Where are we on this? Scholarship committee is Katie, Mel, and Cambria (I ask because this is a part of Fall CE promotion)

Cambria Harmon: Last I heard the scholarship wasn't happening this year, I did not send out any flyers to other colleges or anything this year, like I did last year getting the word out about it

Tom Page: Where I thought we were was to suspend the scholarship for this year due to lack of interest and pursue another option such as to extend an invite to students at EWC that are in their second year.

Cristi Semmler: FYI we do have more applicants in Wyoming interested for next fall's CE. They will understand the material

Tom Page: First year would only be in class two weeks

Nanette Walker Smith: I thought we were looking at an option of decreased membership cost with first year out of school, free or whatever?

Nanette Walker Smith: We are talking membership not CE cost. There is a \$50 chapter cost for ALL of EWC students (which EWC pays) so students are members of the association. That gives them the member benefit cost for CE. We have to have the students' information to give them membership - we never get it so they don't realize they are members because we can't send them the newsletter and/or it doesn't reach them via their student reps - disconnect.

Nanette Walker Smith: \$50 was a flat rate originally for all EWC students (EWC Charter membership which covers membership for all EWC students and makes them members while they are students)

Nanette Walker Smith: Student members currently do not have voting privileges at all. If they want those they have to become a member on their own, pay their own dues.

Nanette Walker Smith: The discussion is to create a STUDENT MEMBER RATE for CE INSTEAD OF - OR IN ADDITION TO - offering a Scholarship fund

Tom Page: Yes Nanette.

Nanette Walker Smith: If we do that - it's a bylaws change; we need to revisit this for clarity

Deana Baker: I feel that the scholarship needs to remain.

Nanette Walker Smith: In reviewing the CBs and chatting with Cristi - the students will be out until August - I think we can dispense with scholarship discussion until we figure out the possibilities and come back with that over the summer so we can promote it when they return for next year. As Cambria said - too late to get forms out now. And it's obvious we don't have a plan for defrayed cost; however, we could have if the scholarship committee works on this over the next month.

Cristi Semmler: Their last day was Friday

Tom Page: Agreed. My apologies to the committee, I didn't use the right channels.

Nanette Walker Smith: Cambria - Could you be the point person for comments on the scholarship stuff?

Cambria Harmon: Yes I can. I'll e-mail Mel and Katie

Marlane Hicks: (Viewing Fall CE draft layout via ZOOM): Once you are finished reading this. One of my questions is: What are we going to charge for CE? There are a few bugs to work out. Catering and Audio/video access. But I will get with Dr. Bittner and work that out.

Cambria Harmon: This looks great

Nanette Walker Smith: Marlane this looks fantastic! We need to calculate this out - Marlane, I can work with you on that once you get back with Dr. Bittner and we'll get this out to the board for review via email for finalization and vote via email if all are ok with that?

Marlane Hicks: I would like to go to Torrington for a tour and get the lay of the land probably in June if it works out. Dr. Kim is going to speak about cytology, technique and prep.

Marlane Hicks: Dr. Bittner did mention that he had heard NE, SD and CO are looking for CE and contacted Dr. Bittner about upcoming CE that may be held in Torrington. He said it would be great if we could contact them and let them know we are holding it in T-town

Marlane Hicks: WyVMA CE is the end of June...so if we are going to get a flyer to them we need to do it as soon as possible.

Marlane Hicks: F. Marketing - costs calculations

Nanette Walker Smith: We can do that Marlane - it won't take long. You have lodging. I can recalc airfare again for Dr. Kim to Casper, and calc your cost for travel as that will need to be included for her travel. Plus cost for food and breaks if we do them. And do we want printed proceedings again?

Tom Page: I will be asking my Vendors for swag, handouts, and goodies. IE folders to put the proceedings in

Nanette Walker Smith: If you can get Dr. Kim and Dr. B's stuff to me ASAP so I can get that figured out that will help. Notes for proceedings. I need to know how many printed pages they will be - I need to format, etc. and determine if b/w or color or both

Marlane Hicks: I have Dr. Kim's outline if you need that...I will get Dr. Bittner's this week.

Nanette Walker Smith: Ok Motion to adjourn?

Roxane Rocks: so moved

Cambria Harmon: I second

Tom Page: Motion passes.

Meeting Adjourned at 8:47pm MT

JOB BOARD:

Full Time Veterinary Technician/Veterinary Assistant Position; Lander, WY

Local Veterinary Practice looking for a full-time, self-motivated Experienced Veterinary Technician/Experienced Veterinary Assistant. Our perfect candidate will be proficient in assisting the DVMs with daily care of hospitalized and surgical patients (including administering medications, walking, feeding, and cleaning kennels), assisting in exam rooms and pharmacy, client communication/education, and cleaning of the facility and equipment. Applicant must be willing to do both veterinary technician duties as well as receptionist. The right employee will be cross trained in both positions. Applicant must be a friendly, up beat personality, quick-learner, multi-tasker, and self-starter in a fast paced environment. Applicant must be able to lift 50#.

We are team-oriented and looking for that special person seeking long term employment.

If you think you are our person, please apply by submitting cover letter and resume including 3 references to windrivervet@outlook.com.

2018 WyVTA Board	
Tom Page, AAS, CVT	President
Kati Martin, CVT	Past President; Scholarship Committee
Marlane Hicks, CVT	Vice President
Aaron Tippit, VA	Treasurer
Deana Baker, CVT	Membership
Nanette Walker Smith, MEd, RVT, CVT, LVT	Secretary; Advisor
Melanie Beardsley, CVT	NAVTA Rep; Scholarship Committee
Cambria Harmon, AAS, LVT, CVT	Member-At-Large; Scholarship Committee
Roxanne Rocks, CVT	Member-At-Large
Amanda Johnson	EWC Student Rep-sophomore
Kristi Hamilton	EWC Student Rep-freshman
Jackie Van Noy, CVT	Webmaster