

PRESIDENT'S MESSAGE

-Kati Martin, CVT

Our Annual CE and Meeting are just around the corner and **EARLY BIRD REGISTRATION MUST BE POSTMARKED by AUGUST 19!** All members of the veterinary team are welcome, *including veterinarians*, and that is a huge improvement for us! The Wyoming Board of Veterinary Medicine has approved 5 CE credit hours for veterinarians and of course, veterinary technicians are approved by WyVTA for 6 CE credit hours toward certification. See you next month!

GET ACTIVE! Consider running for office on **September 10; contact President Kati Martin: koliver15@yahoo.com for details.** We have two board members that must rotate off the board or to another position per Article IV of our Constitution and Bylaws; the office of President (automatically rolls to Past President) and one of the Member-at-Large positions will be open for nominations.

NO NOMINATIONS were received by the publication of this newsletter so we will be taking nominations from the floor at the Annual Meeting in Casper, WY on September 10 during the luncheon meeting of our annual Fall CE.

Article IV is printed within the newsletter for your convenience, but you can always find the

WyVTA Constitution and Bylaws on the website:

<http://www.wyvta.org/bylaws.pml>

You can reach me via email (koliver15@yahoo.com), phone or text me (307) 677-2188 with any concern, idea, question you have for our association. The WyVTA Board maintains an open door policy to ensure communication so please ask if you have questions!



Look for the banner below on the VSPN Chat page

**Monthly Membership Meetings – ONLINE
except for September!**

**NEXT MEETING is SEPTEMBER 10 at the
luncheon of the Fall CE meeting**

You are invited to our WyVTA Meetings, open to all members and prospective members, the first Sunday of the month at 8pm Mountain time online at www.vspn.org > click CHAT on the navigation bar and login with your **VSPN.org** user/pass > click the button or the hyperlink to join the meeting:

<http://www.vin.com/Members/Unity3/Unity.plx?R=VSPNMEET>

SECRETARY and MEMBERSHIP

-Karen Nall

We're still working on getting documentation moved over and it's in progress.

Currently, Membership Renewal is ANNUAL*

Certification is EVERY OTHER YEAR *

WyVTA STUDENT SCHOLARSHIP AWARD WINNER:

KaylaRae Lawrence - Riverton, WY

KaylaRae will be presented with her \$500 Scholarship at our September 10 Fall CE meeting.

Congratulations KaylaRae!

WyVTA Fall Annual Meeting & Continual Education Seminar

See the enclosed registration flyer

Saturday, September 10

Ramkota Hotel, Casper

Speakers: CSU Oncology Team

TREASURER'S REPORT

-Karen Schutt, CVT

June

Opening Balance: \$14,890.05

Expenses:

Jackie Van Noy for June web, check # 1126, \$49.00

Income:

2015 CE from Zoetis \$1,000.00

2016 CE from Zoetis \$1,000.00

Closing Balance: \$16,841.05

July

Opening Balance: \$16,841.02

Expenses:

Jackie Van Noy for July web \$49.00

Jackie Van Noy for PO Box renewal, check #1127, \$60.00

Income: none

Closing Balance: \$16,732.05

August

Opening Balance: \$16,732.05

Expenses: Jackie Van Noy for Aug web, check #1128, \$49.00

Income: Deposit Certifications & Memberships, \$170.00

Closing Balance: \$16,853.05

MINUTES

WyVTA Meeting August 7, 2016

Nanette Walker Smith: I sent out an updated board list.

Kati Martin: I will call the meeting to order. Thank you, Nanette. Has anyone heard if Karen got the secretary information from Tessa?

Karen Schutt: I have not gotten anything from Tessa, other than a last batch of memberships/certifications.

Melanie Beardsley: Just texted Karen Nall. She has not received anything from Tessa.

Kati Martin: CE Seminar:

Lori Power: Everything is mailed, just waiting for registration.

Meeting room arranged, tabled decorations picked, and ready to order.

Kati Martin: Perfect! I received my registration on Thursday; will try and get it sent back sometime this week.

Lori Power: Sounds good. Also, just remind everyone that the vet's they work for get credit this year too.

Nanette Walker Smith: **Newsletter** needs to go out the 15th, so I need anything by Saturday at the latest please. We need to pen the amendments for the publication too. That's why it HAS to go out this weekend.

Karen Schutt: **Treasurer's Report:** Balance at the beginning of July was \$16,841.05 with a check to Jackie for July website and PO Box renewal; outgoing - \$109.00. Balance \$16,732.05. August brought a deposit of \$170.00 and check to Jackie for August website - \$49.00. Balance is \$16,853.05.

Lori Power: Karen - I'm going to be getting you a bunch of receipts for the mailing, postage, etc., here soon.

Melanie Beardsley: **Scholarships:** Tom and I were just chatting about meeting to go through and pick winners. I have been on vacation and haven't gone through them yet.

Nanette Walker Smith: K... so scholarship team will let us all know via email?

Melanie Beardsley: Deal.

Nanette Walker Smith: Should we announce in the newsletter?

Tom Page: Yes.

Nanette Walker Smith: Ok. I'll include the duties of the officers in the newsletter so folks can prep for nominations, since we don't have any of those either that I know of. And we need to also include which officers are up for turnover.

Kati Martin: My position is up, and I think that is it as far as officers go.

Nanette Walker Smith: Yep. So in your president's message, you'll need a big please :) Tom's is up as well as MaL....

We need to get amendments done. Other one is the major one biannual membership to match biannual certification.

First one for Secretary of State: **I motion that the Office of the Treasurer Duties be amended to include filing Wyoming Secretary of State Annual Report by October date, as requested by the Secretary of State following the annual meeting and election of officers in September.**

Tom Page: Second.

Kati Martin: 5 ayes; no opposition; motion passes

Nanette Walker Smith: **I motion that the WyVTA amend Article III of the Constitution and Bylaws to change membership to biannual and revise all sections of the Article accordingly.**

Melanie Beardsley: I second.

Kati Martin: 5 ayes; none opposed; motion passes.

Nanette Walker Smith: **I motion that, in the event of the passage of biannual membership, membership dues for WyVTA shall double to reflect the biannual membership to match with a member's certification renewal period.** Example, if a member's certification renewal is in an even year, each even year, that member's membership renewal will be \$40.00 (based on current dues of \$20.00/yr. **If the member is not certified (for example is a veterinary assistant or veterinarian or other associate member), membership will remain annual with the current annual dues.**

Tom Page: Second.

Kati Martin: Discussion ensued

Lori Power: **I move that we amend members to be biannual, regardless of membership status.**

Nanette Walker Smith: Second.

Kati Martin: 5 ayes; none opposed; motion passes. Thank you.

Nanette Walker Smith: Ok. Now for membership fees: We should put a statement in Article III about how membership dues are determined.

Kati Martin: **I motion Article III shall be amended to include a Section regarding Membership Dues structure: The board will propose a change in fees and present this to the membership for voting at an annual meeting or by ballot vote.**

Nanette Walker Smith: I second.

Kati Martin: 5 ayes; no opposition; motion passes

Lori Power: One thing just to think about. Mel and I were discussing it the other day. For those people who leave CE early, do we want to leave something blank on the certificate to actually write in how many hours they attended? Cause last year we had that one group that left early and got full credit; quite frankly, they were rude to our presenters.

Nanette Walker Smith: Yes Lori. That is why the CE certificate I sent you has a _____ CE Hours on it. So if they leave early, you write in how much time. Same reason as to if they are veterinarians. They will only get 5 hours, regardless. Not 6, because that's all they are approved for. So, ideally have the names on the certificates filled out including their credentials first; that way it will be easier to remember :)

Lori Power: Right, understand that portion. I plan on doing that as I get their registrations forms. I just wish we could deny CE credits if people are going to be rude to our presenters. I know that's not really something we can make an amendment for, but it's bothered me since last year.

Melanie Beardsley: I nearly asked them to leave last year. Maybe we could/should. There are always one to two tables like that, though.

Lori Power: If they are being asked to leave, then they shouldn't earn credits.

Melanie Beardsley: Nope, they wouldn't get them. You can't if you aren't there.

Kati Martin: Maybe when I open the meeting this time or Lori, whoever does it, can make a statement about respect and conduct.

Lori Power: I like that idea.

Nanette Walker Smith: Lori - Rules of the seminar include - cell phones off or on vibrate and not on the table; no talking during seminars unless open discussion or question/answer period; be courteous to our speakers, or you will be asked to leave.

Tom Page: Tie it in with turning cell phones to vibrate.

Kati Martin: Instead of setting out certificates after lunch, maybe we should wait until it's almost over.

Nanette Walker Smith: Certificates should not be set out period; handed individually by the CE Chair.

Melanie Beardsley: I think it's a good idea. We could then state that if you are being rude or disruptive, that you will be asked to leave and no CE credit given?

Nanette Walker Smith: No, they can get the CE credit for the time attended, but no more. No refunds.

Melanie Beardsley: I like it.

Kati Martin: Sounds good.

Nanette Walker Smith: I should probably go through and do a redline change on the current CBs for folks to see the changes?

Kati Martin: Would be best, yes.

Nanette Walker Smith: No meeting September 4th? Probably a good idea, since that is Labor Day weekend.

Kati Martin: See everyone on the 10th of September. Motion to adjourn?

Nanette Walker Smith: **Motion to adjourn**

Melanie Beardsley: I second.

Kati Martin: **Unanimous to adjourn.** Good night all! Have a great Monday tomorrow.

Participants: Tom Page, Karen Schutt, Kati Martin, Melanie Beardsley, Jackie Van Noy, Lori Power, Nanette Walker Smith

WYVTA

Annual Continuing Education Conference

Saturday, September 10, 2016

8:00am-5:00pm

Ramkota Hotel & Conference Center
800 N. Poplar Street
Casper, WY

Guest Speakers:

Colorado State University's

Oncology Team:

- Douglas Thamm, VMD, DACVIM (Oncology)
- Susan LaRue, DVM, PhD, DACVS, DACVR (RO)
- Kristen Weishaar, DVM, MS, DACVIM (Oncology)
- Elizabeth Atencio, CVT

Topics will include:

- **"Not Your Grandma's Radiation Therapy: New Radiation Technology"** (2 hours); Susan LaRue, DVM, PhD, DACVS, DACVR (RO)
- **"Clinical Trials in Veterinary Oncology"** (1 hour); Kristen Weishaar, DVM, MS, DACVIM (Oncology)
- **"Dispelling the Myths of Animal Cancer"** (1 hour); Douglas Thamm, VMD, DACVIM (Oncology)
- **"Aftershocks of Chemotherapy: Managing Adverse Events"** (1 hour); Douglas Thamm, VMD, DACVIM (Oncology)
- **"Title TBD"** (1 hour); Elizabeth Atencio, CVT

Registration due: August 19th

Registration postmarked by August 19th is **\$70 for WyVTA members** and **\$90 for non-members**.

***Registrations postmarked after August 19th will be \$100 regardless of membership.**

Send registration to WyVTA Vice President:

Lori Power, CVT
3581 Meadowlark Dr.
Casper, WY 82604

Morning snacks, lunch, and afternoon desserts will be provided and are included with registration fees.

Don't forget to mention the WYVTA for special rates when reserving your room at the Ramkota!

A block of rooms has been reserved for the WyVTA for \$83/night plus taxes.

Call 307-266-6000 soon!

Annual WyVTA Board elections and our annual meeting will be held during lunch and the Board encourages everyone to attend.

Nominations are still being accepted; please contact Kati Martin, WyVTA President
koliver15@yahoo.com

See you there!

Questions?

Contact Lori Power at:
(307) 247-3802 or lori.bestfriends@gmail.com

6 hours of CE; WYVTA approved for Certified Veterinary Technicians

5 hours of CE; WYBVM approved for Veterinarians

Wyoming Veterinary Technician Association
2016 Continuing Education Registration
Sept 10, 2016

Please PRINT:

Name: _____

Mailing Street Address: _____

City, State, Zip: _____

Phone Number: _____

Email: _____

WyVTA member? (circle one) Yes No

Lunch options included with registration: (select one)

- ☐ Asian Chicken Salad
- ☐ Southwest Chicken Wrap
- ☐ Montreal Crusted Steak Sandwich

Registration: (Select one)

- ☐ Early Member Registration \$70 (Post marked on or before August 19th)
- ☐ Early Non-member Registration \$90 (Post marked on or before August 19th)
- ☐ Late Registration \$100 (Post marked after August 19th)

Make checks payable to: Wyoming Veterinary Technician Association

Please mail registration with payment included to:

Lori Power, CVT
3581 Meadowlark Dr.
Casper, WY 82604

Following are excerpts from Article IV of the WyVTA Constitution and Bylaws regarding Officer Elections and Duties and Article V regarding Amendments. Complete documentation can be found on our website at

<http://www.wyvta.org/bylaws.pml>

Article IV – Officers, Their Election and Duties

Section 2. Election of Officers:

A. Eligibility: Only active members in good standing with the Association may be nominated and elected to serve on the Executive Board.

1. The President must have served at least one year on the Executive Board in the year preceding election to the office of President, must be a Certified Veterinary Technician in good standing on record with the Wyoming Veterinary Technician Association, and be a resident of the state of Wyoming.
2. The NAVTA State Representative is bound by the rules and regulations governing NAVTA as well as the Wyoming Veterinary Technician Association.
3. Other Executive Board positions may be held by veterinary assistants that are active members in good standing.

C. Terms of Office and Installation:

1. Terms of Office will be one year in length; each position will be open for nomination annually.
2. Newly elected officers will be installed at the January meeting of the year beginning their term. Between the election and the installation, outgoing officers will train new officers on duties and both sets of officers will attend board meetings to facilitate transition.
3. No term of office shall be held for more than three consecutive years.
4. Executive Board positions should be filled by residents of Wyoming unless otherwise stated in Article IV Section 2A above.

F. Financial: All Executive Board and Committee positions are voluntary. Reimbursement for expenses incurred are awarded based on pre-approved estimate, fund availability, and complete submission of receipts for expenses by vote of the Executive Board.

G. Duties of the Officers:

1. President - The President shall:

- a. preside at all meetings of the Executive Board and the general membership meetings;
- b. set the agenda;
- c. vote only to break a tie vote of the Executive Board;
- d. represent the Association in all matters;
- e. appoint the chairpersons of any committees formed, outline their duties, and monitor their progress;
- f. promote increased membership through public speeches, published articles, etc.;
- g. oversee the budget with the treasurer;
- h. be the point of contact for all mailings for the association and disburse information to the appropriate Board member or committee as needed;
- i. act as the spokesperson for the Association to the press, the public, and related organizations; and
- j. promote the veterinary medical profession, the veterinary technician, and the veterinary support staff including their relationships to public health and agriculture.

2. Past-President - The Past-President shall:

- a. act as an advisor to the Executive Board;
- b. be available to sit on committees and speak on behalf of the association; and

c. serve as the liaison to the Wyoming Veterinary Medical Association.

3. Vice-President - The Vice-President shall:

- a. serve as the Continuing Education Committee Chairperson and oversee and be privy to all decisions, arrangements, etc. of this committee; and
- b. serve as acting President should the elected President be unable to serve.

4. Secretary - The Secretary shall:

- a. record or document minutes of meetings via transcript or other means for the best possible raw log and provide a summary of the minutes for review by the Board for approval and publication to the membership via newsletter and/or email;
- b. assist the President in keeping accurate files of all state/provincial/national technician associations;
- c. be responsible for any correspondence unless otherwise delegated; and
- d. publish an annual wish list and sponsor requests as directed by the Executive Board.

5. Treasurer - The Treasurer shall

- a. be the primary membership chairperson and, along with the President and Secretary, update and keep the member records current and accurate;
- b. keep an itemized account of all receipts and disbursements for a period of not less than 7 years;
- c. receive and have charge of all funds of the Association, deposit such funds in a bank designated by the Executive Board and provide for expenditure of such funds as directed by the Board; and
- d. file appropriate non-profit standing Internal Revenue Service (IRS) forms (990, annually) and documentation to maintain status either electronically or by mail as required annually by the IRS, Wyoming Secretary of State, or any other entity requesting such information. Due dates for such filings shall be recorded in the minutes. The Treasurer and President shall be responsible for ensuring documentation submission dates are not missed.

6. NAVTA State Representative - The Representative to the National Association of Veterinary Technicians in America (NAVTA) shall:

- a. be a member in good standing of NAVTA and act as a liaison to NAVTA;
- b. provide NAVTA with quarterly reports regarding the Association and the state of veterinary medicine in Wyoming;
- c. provide the Association with any pertinent information of national, regional, or state interest; and
- d. it is highly recommended that the NAVTA Representative attend any NAVTA State Representative meetings, if at all possible, without expected compensation of the Association, and provide the benefits thereof to the Association by report, article, or other means of dissemination to the Board and membership.

7. Member-at-Large - A Member-at-Large shall:

- a. be a position elected only if all other Executive Board officer positions are filled;
- b. be limited to a total of two (2) positions annually;
- c. attend all Board Meetings; and
- d. be able to accept chairmanships of committees

Article V - Amendments

Section 1. Presentation:

- A. Amendments may be proposed by written petition signed by 5 active members of the Association.
- B. A proposed amendment shall be submitted to the Executive Board at least thirty days before a general meeting.

C. Copies of amendment proposals shall be distributed to the voting members of the Association at least 14 days prior to a general meeting via contact preference on file (email or mail).

Section 2. Passage:

The Constitution and Bylaws may be amended at any general meeting by a simple majority of 51% vote of the active members present.

Section 3. Adoption:

Approved amendments will be formally adopted at the meeting at which they were passed and will become effective at the close of said meeting unless otherwise stipulated in the amendment.



WyVTA Board: <http://www.wyvta.org/contact-us.pml>

Kati Martin	President
Deana Baker	Past President
Lori Power	Vice President
Karen Schutt	Treasurer
Karen Bryant Nall	Secretary
Melanie Beardsley	NAVTA Rep; Scholarship Committee
Tom Page	Member-At-Large; Scholarship Committee
Jackie Van Noy	Member-At-Large & Webmaster
Courtney Carroll	EWC Student Rep-sophomore
Amanda Johnson	EWC Student Rep-freshman
Cambria Harmon	Scholarship Committee
Nanette Walker Smith	Advisor

If you are not planning on attending the Fall CE Seminar and would like to send your proxies to the amendments to the WyVTA Board, please send it to the PO BOX postmarked by September 3 (due to the Labor Day weekend)

WyVTA
PO BOX 34
Cody, WY 82414

or

email it to both Kati Martin, President at koliver15@yahoo.com
AND Nanette Walker Smith at n_w_smith_24@outlook.com

Wyoming Veterinary Technician Association

PO BOX 34

Cody, WY 82414